

Indian Council of Agricultural Research
National Agricultural Science Fund (NASF)
Krishi Anusandhan Bhavan-I, Pusa New Delhi – 110 012

Guidelines for filling in the Pre-Proposal Proforma online

1. The Proforma is fairly simple and self-explanatory - to access it please visit <http://www.icar.org.in/nasf/index.html> or <https://nasf.icar.gov.in/>
2. The Pre-Proposal requires you to be as concise as possible and hence it is advisable that you provide as much quantitative information as possible.
3. Steps of filling in the Online Proforma
 - i. Please register using a valid email ID as User ID and a password of your choice. Once the registration is complete you may login to fill in the Proforma. **Please remember your password. No request for retrieval of password will be entertained. Use forget password facility to retrieve the password.**
 - ii. Please click on “New Pre-Proposal” to create a new pre-proposal.
 - iii. It is important that you identify the Strategic area for your project. The list of Strategic area can be filled in by selecting from the drop down menu in the Proforma. The list is also available at the website: <http://www.icar.org.in/nasf/index.html> or <https://nasf.icar.gov.in/>
 - iv. While filling in the Proforma you will find a few dynamic fields which will be generated based on your selection, hence it is advisable to select them carefully. You might risk losing all information in these fields if you change your selection.
 - v. You may fill your Proforma either in one go and Review and then Submit it directly or may fill the information in more than one session.
 - vi. If you decide to fill it up in more than one session you should click “Save” as you close a session. You will be able to return to the form to fill other information or even make changes to the existing information. You will find your saved Proforma under “Not Submitted Pre-Proposals” on your “Home” page. To access the Proforma you will have to click on the “Title” or “PID” of the proposed project.
 - vii. You should review your pre-proposal before submission by clicking “Review and Submit” and then “Submit & Finish”. In case you decide to make changes to your Pre-Proposal you may return to your pre- proposal by clicking on “Edit” else you may “Submit & Finish” your Pre-Proposal. Please be careful before you click “Submit & Finish” because once you click it you cannot make any modification to your Pre- Proposal any more.
 - viii. After you submit the Pre-Proposal by clicking the “Submit & Finish” button, your Pre-Proposal will appear under the section “Final Submitted Pre-Proposal”.
 - ix. Submitting the Pre-Proposal implies that you agree to the conditions given at the end of the Proforma.
 - x. Use Google Chrome browser version 107 or later for full compatibility
4. PLEASE DO NOT WAIT TILL THE LAST DATE; AVOID NETWORK CONGESTION.