



No. Admn. 33-2/2026-Estt. I
भारतीय कृषि अनुसंधान परिषद
कृषि भवन, नई दिल्ली-110001
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN, NEW DELHI-110001

New Delhi, 03.07.2026

CIRCULAR

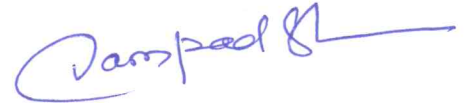
Subject : Steps for creation of Function based A-CoPs

Recently broader framework for implementation of Matrix Reporting in administrative cadre of ICAR has been issued vide O.M. of even number dated 30.6.2026. There are two types of Administrative Community of Practice (A-CoP) to be established. Initially functional domain based A-CoP are to be established by the concerned Nodal Units / Authorities listed in Annexure II of the said O.M. dated 30.6.2026. In this regard, all the concerned Authorities who are assigned with the task of creation of respective functional domain based A-CoP are requested to initiate the process of formally creating A-CoP.

2. Following steps are suggested w.r.t. formal creation of listed 17 A-CoP :
 - (A) The concerned authorities should identify the relevant officers of ICAR Hqrs. who are to be included as member of the Group and prepare their list alongwith their contact details.
 - (B) They may collect name, designation and contact details from Directors of the ICAR Institutes of the concerned officials dealing with that particular subject matter at all the ICAR Institutes. The concerned official could be AAO / AFAO or AO / FAO who is directly dealing / heading the concerned section or even Assistant, if no AAO / AO is posted.
 - (C) Then after collecting above information a formal order for constitution of respective functional domain based A-CoP may be issued by the Authority / Nodal Unit assigned with the task.
 - (D) In the first meeting of the A-CoP, SoP, method of discussion, communication etc. may be formulated. On the basis of which a formal order for conduct of business by the A-CoP may be issued by the concerned Authority with a copy to the Administration Division for record.

Contd....2/-

3. The Directors of all the institutes are requested to kindly cooperate in the matter and whenever required by the concerned Nodal Units provide the desired information at the earliest.
4. All the concerned Authorities are requested for creation of the A-CoP at the earliest under intimation to the Administration Division.



(Vampad Sharma)
Director (Admn.)

Distribution :

1. All the Authorities / Nodal Units listed in the Annexure II of the O.M. dated 30.06.2026
2. All the Directors of the ICAR Institutes
3. PPS to DG, ICAR/Sr. PPS to Secretary, ICAR/ PPS to FA, DARE/ICAR
4. Social Media & Website Management Unit, DKMA, ICAR for placing on the Council's website.
5. e-office Notice Board
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