

Self appraisal report for Year (2021-22)

Auditor Agency:

Ministry Name: Ministry of Agriculture

Department Name: Department of Agricultural Research & Education

Public Authority Name: Indian Council of Agricultural Research Hqrs.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available
1.1.4	Function and duties	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					particulars-its-organisation-functions-and-duties			
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://icar.org.in/content/particulars-its-organisation-functions-and-duties	Fully Met	1.28	Available
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://icar.org.in/content/draft-delegation-powers-indian-council-agricultural-research-comments	Fully Met	1.54	Available
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://icar.org.in/content/draft-delegation-powers-indian-council-agricultural-research-comments	Fully Met	1.54	Available
1.2.3	Rules/ orders under which powers and duty are	Fully Met	1.54	1.54	https://icar.org	Fully Met	1.54	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	derived and				.in/content/draft-delegation-powers-indian-council-agricultural-research-comments			
1.2.4	Exercised	Fully Met	1.54	1.54	https://icar.org.in/content/draft-delegation-powers-indian-council-agricultural-research-comments	Fully Met	1.54	Available
1.2.5	Work allocation	Fully Met	1.54	1.54	https://icar.org.in/content/draft-delegation-powers-indian-council-agricultural-research-comments	Fully Met	1.54	Available
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://icar.org.in/content/procedure-followed-decision-making-process-including-channels-supervision-and-accountability	Fully Met	1.54	Available
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://icar.org.in/content/pro	Fully Met	1.54	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cedure-follow ed-decision-making-process -including-channels-supervision-and-accountability			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://icar.org.in/content/procedure-follow ed-decision-making-process -including-channels-supervision-and-accountability	Fully Met	1.54	Available
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://icar.org.in/content/procedure-follow ed-decision-making-process -including-channels-supervision-and-accountability	Fully Met	1.54	Available
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://icar.org.in/content/procedure-follow ed-decision-making-process -including-channels-supervis	Fully Met	1.54	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ion-and-accountability			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://icar.org.in/content/norms-set-it-discharge-its-functions	Fully Met	1.54	Available
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://icar.org.in/content/norms-set-it-discharge-its-functions	Fully Met	1.54	Available
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://icar.org.in/content/norms-set-it-discharge-its-functions	Fully Met	1.54	Available
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://icar.org.in/content/norms-set-it-discharge-its-functions	Fully Met	1.54	Available
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://icar.org.in/content/norms-set-it-discharge-its-functions	Fully Met	1.54	Available
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://icar.org.in/content/rules-regulations	Fully Met	1.92	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its			
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	1.92	Available
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its https://icar.org.in/node/4365	Fully Met	1.92	Available
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://icar.org.in/sites/default/files/Annexure-I_compressed_0.pdf#overlay-context=co	Fully Met	1.92	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					content/right-information-act https://icar.org.in/sites/default/files/1.5-1.13_Annex_V_Transfer_policy.pdf#overlay-context=content/right-information-act https://icar.org.in/circulars			
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://icar.org.in/content/statement-categories-documents-are-held-it-or-under-its-control	Fully Met	3.85	Available
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://icar.org.in/content/statement-categories-documents-are-held-it-or-under-its-control	Fully Met	3.85	Available
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://icar.org.in/content/statement-boards	Fully Met	0.96	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-councils-com mittees-or-min utes-such-me etings-are-acc essible-public			
1.7.2	Composition	Fully Met	0.96	0.96	https://icar.org.in/content/statement-boards-councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://icar.org.in/content/statement-boards-councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://icar.org.in/content/statement-boards-councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://icar.org.in/content/statement-boards	Fully Met	0.96	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-councils-com mittees-or-min utes-such-me etings-are-acc essible-public			
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://icar.org .in/content/sta tement-boards -councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://icar.org .in/content/sta tement-boards -councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://icar.org .in/content/sta tement-boards -councils-com mittees-or-min utes-such-me etings-are-acc essible-public	Fully Met	0.96	Available
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://icar.org .in/ICAR-Tele	Fully Met	3.85	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					phone-Directo ry-2022.pdf			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://icar.org.in/ICAR-Telephone-Directo-ry-2022.pdf	Fully Met	3.85	Available
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://icar.org.in/sites/default/files/Annexure-II_1.pdf	Not Met	0	Not Available / Not proper link
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://icar.org.in/sites/default/files/Annexure-II_1.pdf	Not Met	0	Not Available / Not proper link
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://icar.org.in/content-category/rti	Fully Met	3.85	Available
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://icar.org.in/content-category/rti	Fully Met	3.85	Available
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://icar.org.in/sites/default/files/Annexure-III_0.pdf	Not Met	0	Not Available / Not proper link
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://icar.org.in/sites/default/files/Annexure-III_0.pdf	Not Met	0	Not Available / Not proper link
1.12	Programmes to advance understanding of RTI(Section 26)							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://icar.org.in/sites/default/files/1.12_Annex_IV_Training%20of%20CPIO.pdf https://icar.org.in/sites/default/files/Annexure-XII.pdf https://icar.org.in/sites/default/files/1.12_Annex_XV_Guidelines_RTI.pdf	Fully Met	1.92	Available
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://icar.org.in/sites/default/files/1.12_Annex_IV_Training%20of%20CPIO.pdf https://icar.org.in/sites/default/files/Annexure-XII.pdf https://icar.org.in/sites/default/files/1.12_Annex_XV_Guidelines_RTI.pdf	Fully Met	1.92	Available
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://icar.org.in/sites/default/	Fully Met	1.92	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t/files/1.12_Annex_IV_Training%20of%20CPIO.pdf https://icar.org.in/sites/default/files/Annexure-XII.pdf https://icar.org.in/sites/default/files/1.12_Annex_XV_Guidelines_RTI.pdf			
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://icar.org.in/sites/default/files/1.12_Annex_IV_Training%20of%20CPIO.pdf https://icar.org.in/sites/default/files/Annexure-XII.pdf https://icar.org.in/sites/default/files/1.12_Annex_XV_Guidelines_RTI.pdf	Fully Met	1.92	Available
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://icar.org.in/sites/default/files/Annexur	Fully Met	7.69	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e-I_compress ed_0.pdf#over lay-context=co ntent/right-info rmation-act htt ps://icar.org.in /sites/default/fi les/1.5-1.13_A nnex_V_Trans fer_policy.pdf #overlay-cont ext=content/ri ght-informatio n-act https://ic ar.org.in/circul ars			
Total			100	100			85	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	10.00	Available
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	10.00	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	10.00	Available
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	10.00	Available
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	10.00	Available
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	16.67	Available
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	16.67	Available
2.2.3	Information related to procurements- (a)	Fully Met	16.67	16.67	https://icar.org.in/content-category/budget-vis-s-vis-progressive-releases	Fully Met	16.67	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				.in/tenders https://icar.org.in/procurement-purchase-work-orders https://icar.org.in/sites/default/files/Contract-for-Manpower.pdf https://icar.org.in/sites/default/files/Contract-for-Taxi.pdf			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://icar.org.in/sites/default/files/Annexure-IV.pdf	Fully Met	25.00	Available
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://icar.org.in/sites/default/files/Annexur	Fully Met	25.00	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e-IV.pdf			
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://icar.org.in/sites/default/files/Annexure-V.pdf	Fully Met	50.00	Available
Total			200	200			200	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	12.50	Available
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	12.50	Available
3.1.3	Public- private partnerships (PPP)- Details of	Fully Met	2.78	2.78	https://icar.org	Fully Met	2.78	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Special Purpose Vehicle (SPV), if any				.in/files/Public-Private-Partnership.pdf			
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available
3.1.11	Public- private partnerships (PPP) - All payment	Fully Met	2.78	2.78	https://icar.org.in/files/Public-Private-Partnership.pdf	Fully Met	2.78	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	made under the PPP project				.in/files/Public-Private-Partnership.pdf			
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://icar.org.in/content/procedure-followed-decision-making-process-including-channels-supervision-and-accountability	Fully Met	16.67	Available
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://icar.org.in/content/procedure-followed-decision-making-process-including-channels-supervision-and-accountability	Fully Met	16.67	Available
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://icar.org.in/content/procedure-followed-decision-making-process-including-channels-supervision-and-accountability	Fully Met	16.67	Available
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://icar.org.in	Fully Met	50.00	Available
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://icar.org.in/node/172 https://icar.org.in/e-books	Fully Met	25.00	Available
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://icar.org.in/node/172 https://icar.org.in/e-books	Fully Met	25.00	Available
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://icar.org.in/node/172 https://icar.org.in/e-books	Fully Met	25.00	Available
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://icar.org.in/node/172 https://icar.org.in/e-books	Fully Met	25.00	Available
Total			250	250			250	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://icar.org.in/node/172 https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-co	Fully Met	14.29	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ntrol-or-used-its			
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://icar.org.in/node/172 https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	14.29	Available
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	28.57	Available
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	9.52	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	its https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	9.52	Available
4.3.3	Location where available	Fully Met	9.52	9.52	https://icar.org.in/content/rules-regulations-instructions-manuals-and-records-held-it-or-under-its-control-or-used-its	Fully Met	9.52	Available
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://icar.org.in/sites/default/files/4.4_Annex_VII_Facility.pdf	Fully Met	7.14	Available
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://icar.org.in/sites/default/files/4.4_Annex_VII_Facility.pdf	Fully Met	7.14	Available
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	https://icar.org.in/sites/default	Fully Met	7.14	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t/files/4.4_Annex_VII_Facility.pdf			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://icar.org.in/sites/default/files/4.4_Annex_VII_Facility.pdf	Fully Met	7.14	Available
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://icar.org.in/sites/default/files/Annexure-VI_0.pdf	Not Met	0	Not Available / Not proper link
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://icar.org.in/sites/default/files/Annexure-VII_0.pdf	Not Met	0	Not Available / Not proper link
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://icar.org.in/	Not Met	0	Not Available / Not proper link
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://icar.org.in/	Not Met	0	Not Available / Not proper link
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://icar.org.in/tenders https://icar.org.in/procurement-purchase-work-orders https://icar.org.in/sites/default/files/Contract-f	Fully Met	3.57	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					or-Manpower.pdf https://icar.org.in/sites/default/files/Contract-for-Taxi.pdf			
4.5.6	Annual Report	Fully Met	3.57	3.57	https://icar.org.in/dare-icar-annual-reports	Fully Met	3.57	Available
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://icar.org.in	Fully Met	3.57	Available
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://icar.org.in/sites/default/files/Annexure-VIII_0.pdf https://icar.org.in/content/results-framework-document	Fully Met	3.57	Available
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://icar.org.in/sites/default/files/Annexure-VII_0.pdf	Fully Met	14.29	Available
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://icar.org.in/sites/default/files/Annexure-VII_0.pdf	Fully Met	14.29	Available
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://icar.org.in/content/parliament-	Partially Met	14.29	Partially Available / Not proper link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					questions https://icar.org.in/sites/default/files/Annexure-I_X_compressed.pdf			
Total			200	200			171	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://icar.org.in/content-category/rti	Fully Met	20.00	Available
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://icar.org.in/sites/default/files/5.2_Annex_XIV_Third_party_audit.pdf https://icar.org.in/sites/default/files/Annexure-X_1.pdf	Fully Met	20.00	Available
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://icar.org.in/sites/default/files/Annexure-XI_1.pdf	Fully Met	20.00	Available
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://icar.org.in/content/right-information-act	Fully Met	20.00	Available
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b)	Fully Met	20	20.00	https://icar.org.in/content/right-information-	Fully Met	20.00	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Name & Designation of the Officers				act			
Total			100	100			100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://icar.org.in/content/right-information-act	Fully Met	25.00	Available
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://icar.org.in/content/right-information-act	Fully Met	12.50	Available
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://icar.org.in/content/right-information-act	Fully Met	12.50	Available
Total			50	50			50	
Grand Total			900	900				856